

Date and Time	Type of Drill	Explanation
August 29, 2023 9:00am	Fire Drill	<p>Second week of school and the first fire drill of the year. Students will be at the end of their 1st period class. This helps to not break up instruction time so much.</p> <p>Immediately after the drill, the admin team will debrief about how the drill went and come up with feedback to share with teachers</p>
September 6, 2023 7:35am	Teacher Training	<p>This teacher training will be part of our weekly staff meetings. We will discuss how the first fire drill went and hear feedback from teachers. The admin will also give praise to all of the teachers for being flexible early in the year.</p> <p>We will also discuss the full school evacuation plan that will take place tomorrow.</p>
September 7, 2023 2:00	Full School Evacuation	<p>Bomb threat is made. Teachers and students should evacuate to their “safe zones”. Teachers should make sure they have their entire class and then check in with their designated administrator to ensure that everyone is accounted for. Transportation to remove students offsite will have been made.</p> <p>Automatic message will be sent to families.</p> <p>Drill is at the end to try and not disrupt the remainder of the day.</p>
September 13, 2023 1:00pm	Lock Down Drill	<p>First quarterly lock down drill.</p> <p>Active shooter in the school. Alarm will sound and students will be instructed to find a hiding place and secure the classroom doors as best as possible. A random person will go around and try to get into classrooms.</p> <p>Admin team will debrief about lock down drill immediately after.</p>
September 14, 2023 7:35am	Teacher Training	<p>2nd teacher training at our weekly staff meeting. We will discuss how the full school evacuation and the lockdown went.</p>

		We will discuss different scenarios that could lead to a full school evacuation as well as discuss different ideas for a lock down situation.
September 26, 2023 8:15am	Fire Drill	Second monthly fire drill right at the beginning of school immediately following announcements. Early morning time is chosen because it is still early in the school year, so the morning weather is still nice.
October 24, 2023 12:45pm	Fire Drill	Third monthly fire drill. Time is at the end of the 3 rd lunch as students are transition to class. Lunchroom supervisors will have to take control of student and lead them to their safe zones outside of the building.
October 25, 2023 7:35am	Teacher Training	Third teacher training at out staff meetings. Will discuss the fire drills and give a heads up for the lockdown drill and what it would look like during a lunch period where students are out in the open.
November 8, 2023 12:15pm	Lock Down Drill	Second quarterly lock down drill right in the middle of the 2 nd lunch. Active shooter is in the building and kids are out in the open at lunch. Supervisors will instruct students to run towards the back garage exit to try and evacuate the building. Anyone not able to exit the building should go in the kitchen and lock the doors.
November 21, 2023 11:30am	Fire Drill	Fourth monthly fire drill. Time is chosen to give students at the first lunch an opportunity to evacuate when they are transitions from class to the cafeteria.
December 12, 2023 1:30pm	Fire Drill	Fifth monthly fire drill time is chosen to be in the afternoon because it is probably could and students should learn how to evacuate from their afternoon classes.

January 2, 2023 8:30am	Teacher Training	Fourth teacher training will take place at our return to school professional development day. One hour will be spent reviewing emergency action plans and prepping for the next lock down.
January 10, 2024 9:00am	Lock Down Drill	Third quarterly lock down. Multiple active shooters in the building. Students are instructed to hide, secure rooms, evacuate if possible, and then fight.
January 23, 2024 2:15pm	Fire Drill	Sixth monthly fire drill. Time is chosen to evacuate from 7 th period.
February 20, 2024 2:50pm	Fire Drill	Seventh monthly fire drill. Time is chosen to evacuate from 8 th period.
March 18, 2023 7:35am	Teacher Training	Fifth teacher training at staff meeting. Will give praise for all of the hard work to ensure that our students are safe.
March 19, 2024 12:00pm	Fire Drill	Eighth monthly fire drill. Time is chosen so students must evacuate as first and second lunch students are transitioning to class. Lunchroom supervisors should take both sessions out to the safe zones and take a head count.
April 10, 2024 2:30pm	Lock Down Drill	Last quarterly lockdown. Active shooter nearby. School will be secure and emergency doors will shut down the academic center.

April 23, 2024 10:05	Fire Drill	Ninth fire drill. Time is chosen to evacuate from 3 rd period.
May 7, 2024 10:45am	Fire Drill	Tenth fire drill. Time is chosen to evacuate students while transitioning classes.

The entire would be made in collaboration with the entire admin team, as well as out school resource officer and department chairs. I specifically chose the times for our fire drills based on the projected weather during that time of year. Early mornings were evacuated in the warmer months, and afternoon times were chosen to evacuate during the winter months. I also made sure that every class period was evacuated during the day and that students were also caught while at lunch. Teacher training sessions were chosen to be either right after or before drills in order to debrief one drill and prep for the next one. Moral and legal considerations would be reviewed by the admin and legal team and communicated to all staff at these meetings. The mission and vision of the school will be upheld because we will be ensuring that students are able to grow academically, socially, and spiritually in a Christ centered environment. In order for the school to be a Christ centered environment, it must be a safe environment. The full school evacuation was chosen to be at the front end of school, so that it was rehearsed and the school was prepared for the remainder of the school year. Different types of lock down situations were chosen so our students and staff were prepared for different types of scenarios.